



Mobile Phone Use Policy

Primary person responsible for updates of this policy: Senior Vice Principal

Last review date: July 2026

Next review date: July 2027

DLD College – Mobile Phone Use Policy

1. Purpose

1. In line with recent government legislation requiring schools to restrict mobile phone use during the school day, DLD College is implementing this policy to promote focus, improve wellbeing, and ensure a calm, safe, and respectful learning environment.
2. The mobile phone ban is in place for the duration of the school's time-tabled hours from 8.45am until 4.10pm. Mobile phones can be used as normal outside of these times.
3. The policy outlines different approaches between Upper School (CSA) and Sixth form. The rationale for this is to prepare sixth form for the world beyond school by teaching them independent responsibility.

2i. Upper School Students

- 2.1 Upper School Students (day and boarding) must hand in the phone at the by 8.30am each morning (Monday to Friday)
- 2.2 Mobile phones must be **switched off or on silent** when handed in.
- 2.3 Mobile phones can be collected at the end of school day at 4.10pm
- 2.4 If a student is found to have not handed in their phone or is found with a second phone, then this will be regarded as a serious breach of school rules and will be sanctioned accordingly in line with the Behaviour Policy

2ii. Sixth Form Students

- 2.5 Mobile phones must remain **switched off or on silent** and **out of sight** during the school day, including lessons and at break and lunch time.
- 2.6 Sixth Form Students **may carry their mobile phones** with them during the school day but **may not use their phones at any point** during the school day while on school premises (including the Wellbeing Garden).
- 2.7 Sixth Form Students may use their phones offsite if they choose to leave the building or if a boarder in the boarding house.
- 2.8 Phone use is not permitted in lessons, corridors, study spaces, or wider communal areas outside these exceptions.
- 2.9 If a student is found breaking the mobile phone rules, the mobile phone will be **confiscated and handed to a member of ELT for the remainder of the day**. It can only be collected from ELT at the end of the school day at 4.10pm. This will be recorded on iSAMS and parents will be notified.
- 2.10 Repeated breaches will lead to further sanctions in line with the Behaviour Policy.

5. iPADS/Laptops/Smart Watches

5.1 Other devices are to be used as a school tool for learning not as an alternative device for socialising and using social media

5.2 Any students who are found using devices during the school day for anything other than learning will have it confiscated for the remainder of the day – in line with the approach to mobile phone use during the prohibited time.

6. Trips

6.1 Teachers may allow phone use during trips and visits off site for safeguarding purposes. Students must stop use when instructed.

7. Safeguarding and Emergencies

7.1 Students needing to contact home can do so via **Reception**

7.2 Parents should contact the College directly rather than trying to reach students during the school day. Parents of boarders can contact the Houseparents in an emergency.

7.3 In emergencies, staff will support students in accessing their phone, if safe and appropriate.